

WAC 110-305-2125 Child attendance records—Staff-to-child ratio records. The following records must also be kept on file:

(1) Daily attendance for each child counted in capacity that includes the:

(a) Child's dates of attendance;

(b) Time the child arrives or returns to the child care facility, including the signature of the person authorized by the child's parent or guardian to sign the child in; and

(c) Time the child leaves the child care facility including signature of the authorized person to sign the child out.

Staff must sign a child in/out where the parent or guardian has given specific written permission that would allow that child to leave the facility.

(2) Names of staff being counted to meet the daily staff-to-child ratio requirements.

[WSR 18-14-078, recodified as § 110-305-2125, filed 6/29/18, effective 7/1/18. Statutory Authority: Chapter 43.215 RCW. WSR 12-23-057, § 170-297-2125, filed 11/19/12, effective 12/20/12.]